



Title

Performance Appraisal and Interview

Duration

2 Days

Objectives

Learn your own behavior and performance profile to get to know your strengths for the use within performance appraisals. And learn by this to perform and complete an efficient and targeted performance appraisal.

Content

- Profiling of your own person
- Guidelines of appraisals
- Appraisal preparation
- Be prepared for the employee
- Course of appraisal
- Target agreement
- Technics of appraisal
- Postprocessing of appraisal
- Control

Target Group

Executives that want to lead the staff in a efficient, targeted and dignified way.

Comments

No basic knowledge required.

As profiling instrument we use the web-based tools of Profiles International. The number one of web-based profiling worldwide.